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West Northamptonshire Council

Licensing Sub-Committee

Minutes of a meeting of the Licensing Sub-Committee held at The Council Chamber, Lodge Road, Daventry, NN11 4FP on Tuesday 15 June 2021 at 10.00 am.

Members: Councillor Andrew Kilbride (Chair)
Councillor Alan Chantler
Councillor Terry Gilford

Officers Andrea Hill, Licensing Enforcement Officer
Banke Thomas, Licensing Solicitor
Maisie McInnes, Democratic Services Officer
Richard Woods, Democratic Services Officer

1. Appointment of Chairman for the meeting of the Sub-Committee

It was proposed by Councillor Terry Gilford and seconded by Councillor Alan Chantler that Councillor Andrew Kilbride be appointed Chair of the Sub-Committee Hearing.

Resolved

(1) That Councillor Andrew Kilbride be appointed Chair of the Sub-Committee Hearing.

2. Declarations of Interest

There were no declarations of interest.

3. Premises Licence Hearing

The Licensing Enforcement Officer submitted a report which requested that the Hearing consider an application for a Premises License under the Licensing Act 2003 for; Flore House, The Avenue, Flore, Northamptonshire, NN7 4LZ.

Resolved

(1) As set out in the attached decision notice.

The meeting closed at 12.10 pm

Chairman: _____

Date: _____

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APPLICATION FOR A PREMISES LICENCE BY MRS GEORGIANNA READ, FLORE HOUSE, THE AVNUE, FLORE, NORTHAMPTONSHIRE, NN7 4LZ

West Northamptonshire Council Licensing Sub-Committee – 15 June 2021

NOTICE OF DECISION

1. Having considered the representations received from the applicant, local residents and Northamptonshire Police, the Licensing Sub-Committee has decided to **grant** the application for a premises licence.
2. The granting of this licence is without prejudice to any requirement to obtain planning permission.
3. The decision of the Licensing Sub-Committee to grant the premises licence applied for is subject to the conditions proposed by the applicant through their operating schedule, the conditions agreed between the Applicant and Northamptonshire Police, and the additional conditions put forward by the Licensing Sub-Committee.

All conditions are outlined in the appendices attached to this notice.

4. Reasons for decision:
The committee considered that the proposed conditions are robust enough to satisfy the Council's Licensing Objectives.

RIGHT OF APPEAL

The applicant has the right to appeal within 21 days from the date on which you are notified of the decision to Northampton Magistrates' Court via the following:

Northampton Magistrates' Court, Regents Pavilion, Summerhouse Road, Moulton Park, Northampton, NN3 6AS.

Any interested party who made relevant representations has the right to appeal within 21 days from the date on which you are notified of the decision to the Magistrates' Court at Northampton to the address above.

A handwritten signature in black ink, appearing to read "A. Kilbride", with a long horizontal flourish underneath.

Councillor Andrew Kilbride
Chairman of the Licensing Sub-Committee Hearing
15 June 2021

APPENDIX 1

Conditions proposed by the Applicant through their Operating Schedule:

General:
The personal licence holder and designated premises supervisor will always be on the premises (she is resident at the premises)
The DPS will ensure there are always sufficient staff to manage events at the premises, they will also ensure staff receive regular training.
During events e.g. Weddings, extra staff will be present, it is a contractual requirement that wedding Planning Co-ordinators are present throughout.
The prevention of crime and disorder:
Sufficient staff will be present during an event to ensure there is no excessive noise or disturbance.
Glasses will be collected regularly.
Photographic ID will be requested to follow the Challenge 21 Good Practice.
CCTV is in place at the property.
Alcohol will not be served to anyone intoxicated.
Public Safety:
Employers and public liability insurance is in place.
Gas safety checks carried out annually.
Pat testing carried out regularly.
Risk Assessments and Health and Safety and Emergency Procedures will be regularly revised and updated.
Monitored Fire Detection serviced annually.
The prevention of public nuisance:
There will be restricted hours when entertainment is allowed and where possible there will be noise restrictions on equipment.
Regular noise checks inside and outside the premises will take place.
Where possible speakers will face away from residential areas, and entertainers will be made aware of noise restrictions.
People will be asked to leave the property quietly.
The Protection of Children from harm:
Children will not be allowed in the bar area.
Challenge 21 will be observed by all bar staff, requiring photographic ID.

APPENDIX 2

Conditions agreed between the Applicant and Northamptonshire Police:

CCTV:
A fully working and maintained CCTV system capable of recording and storing images will be installed on the premises.
The system must record at all times whilst the premises are open to the public and images must be stored for a minimum of 31 days with date & time stamping.
As a minimum this must cover all entry and exit points.
A person conversant with the retrieval and down loading of CCTV footage must be present on the premises at all times whilst they are open.
All CCTV recordings will be made available to an officer from a responsible authority upon reasonable request and in line with the provisions of the current Data Protection Legislation.
Other:
A record shall be kept detailing all refused sales of alcohol.
The record should include the date and time of the refused sale and the name of the member of staff who refused the sale.
The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
All staff involved in the retail of alcohol will be trained in relation to the law regarding its sale.
This training must be completed prior to them being authorised to sell alcohol and refreshed every 12 months as a minimum.
A record of this training must be kept, maintained and made available to an officer from a responsible authority upon reasonable request.
A Challenge 21 or 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
Any SIA licensed door supervisors the venue may require will be calculated via a risk assessment conducted by the Designated Premises Supervisor
No glass will be removed from the premises by customers and taken outside of the Licensable Area.
An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police.
It must be completed within 24 hours of the incident and will record the following: (a) All crimes reported to the venue (b) All ejections of patrons (c) Any complaints received concerning crime and disorder (d) Any incidents of disorder (e) all seizures of drugs or offensive weapons (f) any faults in the CCTV system, searching equipment or scanning equipment (g) Any refusal of the sale of alcohol (h) Any visit by a relevant authority or emergency service
Signs will be displayed at the exit points of the venue requesting that customers respect local residents by leaving and dispersing from the premises and immediate area quietly.

APPENDIX 3

Additional conditions agreed by the Licensing Sub-Committee pertaining to the granting of the Premises Licence:

General:
Vehicle parking shall be within the confines of Flore House only.
An individual risk assessment shall be undertaken prior to each planned event.
There shall be sufficient door and SIA staff in attendance for each planned event.
Children allowed on the premises by prior arrangement must be accompanied by an appropriate adult.
Immediate neighbours in the vicinity of Flore House are to be notified at least one week in advance of a planned event taking place.